



PROGRAM OVERVIEW

APA DENTAL PARTNERSHIP (APADP)

Through the APA Dental Partnership, local dentists and labs donate their time and skills to serve individuals with urgent dental needs who cannot afford the services. Those receiving help through the APA Dental Partnership also give of themselves by completing hours of volunteer community service.

STEP 1	Providence Emergency Department refers dental patient to APADP (only referral source at this time).
STEP 2	APADP staff makes contact with patient to explain program and eligibility requirements. Patient completes required enrollment documentation; if eligible enroll into program. If not eligible provide other resources.
STEP 3 (IF NEEDED)	If patient is still in discomfort or pain that prompted him/her to visit the ED, they will be referred to the next emergency volunteer provider on the rotating list. This will be for urgency 1 only. Patient will be required to perform community services after receiving these services. Emergency volunteer provider will forward clinical notes and billing claim form to APADP (to track donated care only, no payment will be received).
STEP 4	APADP staff schedules appointment for triage dental exam and x-rays with Anchorage Neighborhood Health Center. Patient will be responsible for paying a minimal fee of \$50 or whatever they qualify for on the sliding fee scale. These services are not donated (no volunteer community service required). Treatment plan to be completed and forwarded to APADP.
STEP 5	APADP staff to perform the following: <ul style="list-style-type: none"> • Discuss with patient value of treatment, determine amount of community services required, coordinate and track hours. Patient’s community service is valued at \$70 per hour. • Once community service has been fulfilled schedule a treatment appointment with the next volunteer provider on the rotating list. • Appointment request and treatment plan forwarded to volunteer provider. • Once treatment plan is reviewed by volunteer provider, he/she has the option to accept or deny appointment request. <ul style="list-style-type: none"> -If appointment request accepted, pt will be provide with appointment date, time, location If needed, interpretive services and transportation arrangements will be made -If denied, contact next volunteer provider on rotating list
STEP 6	Patient seen by volunteer provider, once treatment is complete and dental condition is stable, the completed treatment plan and billing claim form to be forwarded to APADP (to track donated care only, no payment will be received).
STEP 7	APADP completes program exit tasks and refers the patient to the Anchorage Neighborhood Health Clinic to become a patient of record, patient’s new dental home.

Note: If a volunteer provider and a patient mutually agree to develop a doctor patient relationship during the process, it is permissible to do so. However, unless that happens, participants are considered an APADP patient of record until treatment is complete and they are then transferred to the Anchorage Neighborhood Health Center to become a patient of record there.